

Government of Pakistan
PAKISTAN HALAL AUTHORITY (PHA)
 Ministry of Science and Technology
 Ground floor, 1-Constitution Avenue, Sector G-5/2,
 Islamabad

Applications are invited from Pakistani Nationals for the following vacant positions in the Pakistan Halal Authority (PHA), Islamabad under the administrative control of Ministry of Science and Technology, Government of Pakistan on the prescribed format.

S.No.	Post Title	No. of Vacancies	Qualification	Experience	Domicile	Maximum Age
1	Dy. Director (BS – 18)	03				
	i. Regulation		For i. M.S / M.Phil / M.Sc / B.E / B.Sc (Honors) Degree with Grade B in the field of Applied Science / Natural Sciences from HEC recognized University.	For i. <ul style="list-style-type: none"> • M.S / M.Phil / with Minimum 5 years and for M.Sc / B.E / B.S (Hons) with minimum 8 years relevant experience in public / private organization (preferable public sector). • Knowledge of Halal regime shall be preferred. • Good knowledge of Government rules / regulations. • Candidate shall be Muslim • Candidate should have basic knowledge of Islamic Shariah in respect of Halal. • Having good competency in computer applications (MS Office). 	i. Punjab	
	ii. Finance		For ii. At least Grade B Master/Bachelor Degree (16 years of education) in Business Administration (Finance) / Economics / Commerce / ICMA.	For ii. <ul style="list-style-type: none"> • At least 08 years experience in Finance. • Having good competency in computer applications (MS Office). 	ii. Sindh (R)	40 years
	iii. Technical / Halal Stander		For iii. M.S / M.Phil / M.Sc / B.E / B.Sc (Honors) Degree with Grade B in the field of Applied Science / Natural Sciences from HEC recognized University.	For iii. <ul style="list-style-type: none"> • M.S / M.Phil / with Minimum 5 years and for M.Sc / B.E / B.S (Hons) with minimum 8 years relevant experience in public / private organization (preferable public sector). • Knowledge of Halal regime shall be preferred. • Good knowledge of Government rules / regulations. • Candidate shall be Muslim • Candidate should have basic knowledge of Islamic Shariah in respect of Halal. • Having good competency in computer applications (MS Office). 	iii. KPK	

2	<p>Assistant Director (BS – 17)</p> <p>i. Imports / Exports</p> <p>ii Audit</p> <p>iii. Admin</p> <p>iv. Regulation</p>	04	<p>For i. M.Sc / B.E / B.S (Hons) with Grade B in the field of applied Sciences / Natural Sciences from HEC recognized University.</p> <p>For ii. At least grade B in MBA (finance) or M.Com from HEC Recognized University or Institution or ICMA Part-III or ICAP-Inter or equivalent</p> <p>For iii. At least grade B in MBA / MPA / MS in HRM from HEC recognized University.</p> <p>For iv. M.Sc / B.E / B.S (Hons) with Grade B in the field of applied Sciences / Natural Sciences from HEC recognized University.</p>	<p>For i.</p> <ul style="list-style-type: none"> • M.Sc / B.E / B.S (Hons) with minimum 3 years relevant experience / service in public / private organization (preferable public sector). • Knowledge of Halal regime shall be preferred. • Good knowledge of Government rules / regulations. • Candidate shall be Muslim • Candidate should have basic knowledge of Islamic Shariah in respect of Halal. • Having good competency in computer applications (MS Office). <p>For ii.</p> <ul style="list-style-type: none"> • 3 years experience in Auditing • Having good competency in computer applications (MS Office) <p>For iii.</p> <ul style="list-style-type: none"> • 3 years experience in Administration, rules and regulations. • Having good competency in computer applications (MS Office) <p>For iv.</p> <ul style="list-style-type: none"> • M.Sc / B.E / B.S (Hons) with minimum 3 years relevant experience / service in public / private organization (preferable public sector). • Knowledge of Halal regime shall be preferred. • Good knowledge of Government rules / regulations. • Candidate shall be Muslim • Candidate should have basic knowledge of Islamic Shariah in respect of Halal. • Having good competency in computer applications (MS Office). 	<p>i. Punjab</p> <p>ii. Punjab</p> <p>iii. Sindh (R)</p> <p>iv. KPK-1</p>	35 years
---	--	----	---	---	---	----------

8	Field Inspector (BS – 17)	02	M.Sc /B.E / BS (Hons) with Grade B in the field of Applied Sciences / Natural Sciences from HEC recognized University.	<ul style="list-style-type: none"> • M.Sc / B.E / B.S (Hons) with minimum 3 years relevant experience / service in public / private organization (preferable public sector). • Knowledge of Halal regime shall be preferred. • Good knowledge of Government rules / regulations. • Candidate shall be Muslim • Candidate should have basic knowledge of Islamic Shariah in respect of Halal. • Having good competency in computer applications (MS Office). 	Punjab -1 Sindh (R)-1	35 years
---	--------------------------------------	-----------	--	---	----------------------------------	----------

Terms and Conditions:

1. For application and other details please visit MoST website www.most.gov.pk / www.pakistanhalalauthority.org.pk
2. Degrees must be obtained from HEC recognized institutions.
3. All vacancies will be filled on merit basis / observing regional quota as per Govt. rules.
4. The selected candidates will be posted anywhere in Pakistan.
5. Those already in Govt. Service must apply through proper channel.
6. The age relaxation will be given as per Govt. rules.
7. No TA / DA will be admissible for test / interview.
8. The Authority reserves the right to stop the recruitment process at any stage.
9. Application submitted by hand will not be entertained.
10. Applications on prescribed format may reach to Deputy Director (Admin) Pakistan Halal Authority, Ministry of Science and Technology, Ground Floor, 1-Consitution Avenue, G-5/2, Islamabad within 15 days of publication of this advertisement.

**Deputy Director (Admin) PHA
Ph # 051-9213187**

APPLICATION FORM

1. Name of Post (applied for): _____

2. Name of Candidate: _____

3. Fathers/Husband Name: _____

Photograph

4. Date of Birth: _____ 5. Gender: Male Female 6. Domicile: _____

7. CNIC No: _____ 8. Cell No: _____ 9. Religion : _____

8. Educational Qualifications:

S.No.	Degree/Examination	Year of Passing	University/Board	Class/Division	Specialization (if any)
1.					
2.					
3.					

9. Professional Qualifications (Certifications):

S.No.	Degree/Examination	Year of Passing	University/Board	Class/Division	Specialization (if any)
1.					
2.					
3.					

10. Experience:

S.No.	Name of Institution	Designation	Duration	Regular/Temporary
1.				
2.				
3.				

11. Address:

a. Postal Address : _____

b. Permanent Address : _____

Signature of Candidate