No.1(225)/2026-Store
GOVERNMENT OF PAKISTAN
MINISTRY OF SCIENCE & TECHNOLOGY
1-CONSTITUTION AVENUE, G-5/2
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TENDER NOTICE No.01/2026-27

Supply of Stationery/Misc. & Computer Stationery Items

Tender/Bids are invited for supply of office Stationery / Paper / Toners / Computer Stationery and other Misc. items to the Ministry of Science & Technology (MoST) during the Financial Year 2026-27 from well reputed local Firms/ Vendors/Suppliers through latest version of **e-Pak Acquisition & Disposal System (EPADS 2.0)**. The firms must submit their proof of registered Income Tax and Sales Tax Numbers (NTN/GST) and Active Taxpayers List (ATL) of FBR, valid Vendor Number of AGPR, Islamabad with physical offices, shops/stores as well as the facilities of telephone/fax.

2. List of Stationery/ Misc. & Computer Stationery items along with detailed tender documents including Terms and Conditions can be downloaded from **EPADS 2.0, PPRA website and the website of this Ministry.**

3. Tenders/bids must be submitted **online through e-Pak Acquisition & Disposal System (EPADS 2.0)** by **04/08/2026 at 11.30 A.M.** and they **will be opened on the same day** on EPADS at **12.00 PM**. **Hard Copy will not be accepted.** The bidders or their authorized representatives may attend the meeting of the Departmental Tender Evaluation Committee, if they so desire. An **affidavit on stamp paper of Rs.50/-** must be submitted that the firm has never been indulged in any litigation and **has never been blacklisted** by any Ministry/Division/Department/Organization of the Government(s). MoST may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. MoST shall upon request communicate to any agency/party or contractor who submitted a bid or proposal, the grounds for rejection of all bids or proposals, but is not required to justify those grounds. In case bid submitting / opening day is declared a holiday, the same will be submitted/opened on the next working day.

(ALLAHYAR KHAN KALWAR)
Section Officer (General)
☎: 051-9206569

CamScanner

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TERMS & CONDITIONS OF TENDER NOTICE No.01/2026-27

The terms and conditions to participate in the tender for purchase of office stationery, miscellaneous items and computer stationery/accessories by the Ministry of Science and Technology (MoST) are as follows:

1. **Firms must submit their bids online on latest version of e-Pak Acquisition & Disposal System (EPADS 2.0). No hard copy will be accepted.**
2. Tender/Bids should accompany an Earnest Money/Bid Security of **Rs.100,000/-** (refundable) in the form of Bank Draft/Pay Order in favour of Drawing & Disbursing Officer (DDO), Ministry of Science & Technology, Islamabad **(Cheque will not be accepted). Without this Pay Order/Bank Draft of earnest money, the tender will be rejected and the same must be submitted on EPADS 2.0 and the Original Bank Draft must be submitted by the participating firm in hard, before opening of the subject tender.** The earnest money will be returned to the un-successful bidders immediately after finalization of the tender and in case of successful bidder(s), **it will be converted into Security Deposit which will be retained till 30.06.2027.**
3. Rates to be quoted shall be inclusive of GST and all applicable taxes and shall be valid up to **30.06.2027.** However, the procuring agency may extend contract period beyond **30.06.2027** till finalization of the next tender.
4. The firms shall be liable to supply the requisite items within seven days after issuance of Purchase Order(s) at 1-Constitution Avenue G-5/2, Islamabad at their own expenses and even at short notice if needed.
5. The Firms must have Sales Tax Registration Certificate, National Tax Number and AGPR's Vender Number and be also included in the Active Taxpayers List (ATL) of FBR and have proper/physical offices, shops/stores in Rawalpindi/ Islamabad as well as facilities of telephone/fax lines.
6. All the information as at S.No.5 above must be printed on the quotations/ bills of the competing firms as AGPR does not accept bills without such information printed on the bill.
7. Income tax and other taxes will be deducted as per Govt. instructions and applicable rates.
8. **An Affidavit on Stamp Paper of Rs.50/-** to the effect that the firm has never been indulged in any litigation and has never been blacklisted by any Ministry/ Division/ Department/Organization of the Government(s) must be submitted online on EPADS 2.0. The same must be provided in hard (In Original form) during tender opening meeting.
9. Submission of any false statement/documents and concealing of information will lead to the disqualification of the bidder.
10. This Ministry may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. MoST shall upon request communicate to any agency/party or contractor who submitted a bid or proposal, the grounds for rejection of all bids or proposals, but is not required to justify those grounds.

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