**Government of Pakistan**

**Ministry of Science & Technology, Islamabad**

**CHALLENGING OPPORTUNITY**

The Ministry of Science & Technology requires the services of a qualified, energetic, experienced and motivated professional for appointment as Director General, Pakistan Standards and Quality Control Authority (PSQCA) in MP-I Scale in order to meet and implement the mandate of the organization as laid down in PSQCA Act, 1996.

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| **Name of Post** | **Qualifications and Experience** | **Job Description** |
| Director General (MP-I) Scale | Ph. D / Master’s in any Scientific or Managerial discipline preferably in Metrology or Quality Assurance.**Experience:**14 years (with Ph.D) or 18 years (with Master’s) in senior management/ leading position in relevant field. | The Director General shall perform duties and functions as are assigned to him under the PSQCA Act, 1996.  |
| i. | Pay and Allowances | Salary package as per MP-I Scale . |
| ii. | Age Limit | Maximum 62 years on the closing date of advertisement  |
| iii. | Tenure | Three (03) years  |
| iv. | Nationality | Pakistani |
| * Application on prescribed Performa addressed to Section Officer (Org-III) Ministry of Science & Technology, complete in all respect alongwith CVs/Bio data, 02 recent Passport size photographs and copies of CNIC should reach on the following address within 15 days after the publication of the advertisement.
* Serving Government officers may apply through proper channel.
* No TA/DA will be admissible to candidates called for interview.
* Only shortlisted candidates will be called for interview by Selection Board.
* Appointment shall be made in accordance with terms and conditions mentioned in MPS Policy, 2020.
* For details of job description /responsibilities , please visit official website: **https://www.most.gov.pk**
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| **(Ashar Mahmood)**Section officer (Org-III)Ministry of Science & TechnologyConstitution Avenue, G-5/2, Islamabad051-9201676 |

**JOB DESCRIPTION**

According to Section 7 of PSQCA Act 1996, there shall be a DG who shall be the Chief Executive of the Authority and he shall be appointed by the Federal Government. The DG shall discharge/perform the duties and perform such functions as are assigned to him by or under Act. Section 8 entrusts the following powers and functions of the authority:

**(1)        Powers and functions of the Authority** -- The powers and functions to the Authority shall be:

1. Designing, measuring and testing instruments and test procedures;
2. Inspection and testing of products and" services, for their quality, specification and characteristics, during use and for import and export purpose;
3. To review of matters which may be necessary for quality improvement of products or processes ;
4. Preparation, implementation, co-ordination or arranging of the training programmers on standardization, quality control testing and weights and measures, for technical staff of the Authority, other organizations and trainees from foreign countries ;
5. Setting up, assisting in, establishing and authorizing various inspection and testing centres and agencies at important industrial sites and towns;
6. Providing for the quality labelling standards which shall specify ingredients, performance, specification, usage, methods and other relevant quality control matters ;
7. Grading the products when requested by manufacturers, or when-ever necessary for the purpose of quality improvement;
8. Setting up the mode of inspection and the manner in which samples may be obtained;
9. Examination of manufacturing plants for the designated products or processes for approval of marks of the Authority ;
10. To stop manufacture, storage and sale of such products which do not conform to the Pakistan or any other country's standards recognized by the Authority ;
11. Inspection and taking of samples of any material or product for examination as to whether any article or process in relation to which any of Authority mark has been used conforms to the Pakistan standard or a standard of any other country recognized by the Authority or whether any of the Authority mark has been improperly used in relation to any article or process with or without licence or certificate;
12. Specification of the manner and condition subject to which a license or certificate to use any of the Authority marks may be granted or renewed, suspended, cancelled or withdrawn;
13. Granting, renewal, suspension, cancelled or withdrawal of a license or certificate for the use of any of the Authority marks;
14. Levying of fees; for marking, grant or renewal of any license or certificate in relation to use of any of the Authority marks;
15. Levying of fees, for checking, inspection and testing of products for import, export or local consumption;
16. Framing and publishing, amending, revising or withdrawal of the Pakistan standards in relation to any article, product, process;
17. Determination of, Pakistan standards for the measurement of length, weight, volume energy and materials;
18. Collection, circulation of statistics and other information relating to standardization, quality control, metrology, applied research;
19. Establishment, maintenance of libraries, museum, laboratories and accreditment of other laboratories for the purpose of furthering the practices of standardization, metrology and quality control;
20. Communication with public and Governmental agencies on national and international levels, on matters connected with standardization and other activities of the Authority through circulars, books, public media or through seminars, symposia, workshops and printing and publishing such circulars and books ;
21. Securing recognition of the Pakistan Standards and confidence in Pakistani products abroad;
22. Registration of inspection agencies;
23. Coordination and cooperation with other national, regional and international organizations, associations, societies, institutions or councils, whether incorporate or not, whose objects are wholly or in part similar to those of the Authority; and
24. Constitution of committees of carrying out the schemes and programmes of the Authority.

**APPLICATION FORM**

**POST APPLIED FOR:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Photograph**

**Name of Candidate:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Father Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**D.O.B.** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Domicile:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CNIC No:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact No:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Educational Qualification:**

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| **Sr.No.** | **Degree/Examination** | **Year of Passing** | **University/Board** | **Class/Division** |
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**Other Qualifications/Patents/Publications:**

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| **Sr.No.** | **Publications****(Research Papers/Books)** | **Patents****Developed** | **Present Assignment (If Any)** |  |
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**Employment Detail:**

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| **Sr.No.** | **Designation** | **Company/****Organization** | **From** | **To** | **Total Exp (Years/Months)** | **Job Duties/Responsibilities** |
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I hereby declare that all the statements made by me in the application form and information is true and complete to the best of my knowledge and belief, nothing has been concealed or suppressed. I also understand that in case, any of my statement is found untrue during my stage of recruitment and thereafter, I shall be disqualified for the post applied for and I shall be liable for any penal action.

**Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Signature of Candidate**